



Office of the
BOARD OF SELECTMEN
272 Main Street, Townsend, Massachusetts 01469

Carolyn Smart, *Chairman*
James Kreidler,
Town Administrator

Gordon Clark, *Vice-Chairman*

Cindy King, *Clerk*

Meeting Minutes
DECEMBER 13, 2016 6:00 P.M.
SELECTMEN'S CHAMBERS, TOWN HALL
272 MAIN STREET, TOWNSEND, MA

I. PRELIMINARIES - VOTES MAY BE TAKEN:

- 1.1 Chairman called the meeting to order at 6:00PM and roll call vote showed Carolyn Smart(CS) and Gordon Clark(GC) present.
- 1.2 Pledge of Allegiance observed
- 1.3 Chairman announced that the meeting is being tape recorded.
- 1.4 Chairman's Additions or Deletions:
 - 2.14 Amended notice of non-exercise of option.
 - 2.15 Discuss permit fees for the West Townsend Fire Station project.

II. MEETING BUSINESS - VOTES MAY BE TAKEN

- 2.1 GC Motioned approve and sign out of session all 2017 Alcoholic Common Victualler Restaurant Renewal Licenses as attached contingent upon a valid certificate of inspection issued by the Building Commissioner and signed off by the Fire Chief. CS seconded. Unanimous
- 2.2 GC Motioned approve and sign out of session 2017 Alcoholic Club Renewal License as attached contingent upon a valid certificate of inspection issued by the Building Commissioner and signed off by the Fire Chief in accordance with Chapter 304 of the Acts of 2004. CS seconded. Unanimous
- 2.3 GC Motioned approve and sign all 2017 Alcoholic and Walt & Malt Renewal Liquor Licenses as attached. CS seconded. Unanimous
- 2.4 GC Motioned approve and sign out of session all 2017 Common Victualler license renewals as attached. CS seconded. Unanimous
- 2.5 GC Motioned approve and sign all 2017 Weekly and Sunday Entertainment license renewals as attached. CS seconded. Unanimous
- 2.6 GC Motioned approve and sign all 2017 Class I, II, III license renewals as attached. CS seconded. Unanimous

- 2.7 James Kreidler Towns Administrator (JK) informed the board there was a packet an application in the packet from the property owner as well as a letter from John Barret. Regarding RE: Installing a 1.283 megawatt ground mounted solar facility at 22 West Meadow Road. John Barret recognizes it is not currently allowed but it shall be under the Bylaw that is being constructed to be ready for Town Meeting. Due to time. They are looking for an appeal for a variance on the matter. CS had no comment as this is not generally under the BOS. GC questioned if the rates were current, and to be sure the most current rates applied.
- 2.8 GC motioned as presented by JK review/ Approve 2017 Holiday Calendar. CS seconded. Unanimous
- 2.9 GC motioned review/Sign Chap. 90 Reimbursement Re: North End Road \$244,417.00 CS seconded. Unanimous
- 2.10 GC motioned review/Sign Chap. 90 Reimbursement Re: Tyler Road \$163,473.00 CS seconded. Unanimous
- 2.11 CS explained that the purpose to close all non-essential offices at 12:00 PM on December 23, 2016. Is that most employees take the day off and to avoid the public coming in to closed offices it makes most sense to close. The employees are not paid. They are required to use personal or vacation time is they choose. GC motioned to close all non-essential offices at 12:00 PM on December 23, 2016. CS seconded. Unanimous
- 2.12 CS read an email from the fire chief on behalf of the donation. GC motioned to accept donation of \$10,000 by United Way of North Central MA to the Townsend Police and Fire EMS. CS seconded. Unanimous
- 2.13 GC motioned to accept donation of 10 Safety 1st car seats provided by Cosco Safety 1st First Responder Thanksgiving Campaign to the Townsend Fire-EMS CS seconded. Unanimous
- 2.14 CS explained when the original non-exercise of option was done back in 1999 the wrong chapter of the law was referenced. GC motioned to approve the amended non-exercise of option for a parcel of land described as off North End Road. As well as approving the Chairman to sign the document. CS seconded. Unanimous
- 2.15 JK explained the Chief is looking to have the permit fee waived for the West Townsend Fire Station project consistent with practice as was done with the headquarters. CS was concerned that the fee was possibly is the specs for the developer to pay. JK suggested to amend the vote to fit the reading of the specs. GC motioned to waive the permit fee for the West Townsend Fire Station project subject to the application of the RFP process. CS seconded. Unanimous

III. WORK SESSION - VOTES MAY BE TAKEN:

- 3.1 Town Administrator updates and reports.
JK updated the Board on the budget and 5 year projection from the McCormick Institute. The budget memos and the new format will be likely going out by week end. Looking at a Dec 15-Jan 15 for departments to submit their requests and a Jan 15- Feb 15 for the TA to work with Departments to get things into balance.
JK explained the further process for the coming year and it will make for a smoother process.

GC proposed an amendment to empower JK due to public emergency safety winter conditions make the judgment calls to ensure the roads mentioned are treated until January 15, 2017. CS seconded. Unanimous.

Coppersmith way needs to be further discussed as a non-accepted road.

JK discussed of waste oil from the highway department that needs to be declared surplus. IF Ed Kukkula deems it available for the TA to declare it surplus.

3.2 Board of Selectmen announcements, updates, and reports.

GC requested at the next meeting there be an update as to the year end accomplishment. CS spoke of Special Town meeting. Informed the Board many are asking when the meeting will take place. JK was projecting a February meeting, hoping to set a date at the next meeting. CS requested JK look into a program called Digital Stakeout.

~~3.3 Approval of Meeting minutes.~~

3.4 GC motioned to review and sign bills payable warrants out of session. CS seconded. Unanimous.

JK stated Selectman King will be available be remote for executive session

IV. EXECUTIVE SESSION:

Executive Session pursuant to GL c. 30A, s. 21(a)(2) to discuss strategy or to conduct negotiations with non-union personnel with respects to the Police Lieutenant, the Police Chief, and the Fire-EMS Chief.

Executive Session pursuant to GL c. 30A, s. 21(a)(5) to investigate charges of criminal misconduct or to consider the filing of criminal complaints.

V. ADJOURNMENT:

GC motioned to move into Executive Session pursuant to GL c. 30A, s. 21(a)(2) to discuss strategy or to conduct negotiations with non-union personnel with respects to the Police Lieutenant, the Police Chief, and the Fire-EMS Chief.

Executive Session pursuant to GL c. 30A, s. 21(a)(5) to investigate charges of criminal misconduct or to consider the filing of criminal complaints.

And adjourn from executive session.

Roll call vote Carolyn Smart and Gordon Clark all in favor.

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BOARD OF SELECTMEN
272 Main Street
Townsend, Massachusetts 01469

Carolyn Smart, *Chairman*
James M Kreidler, Jr.,
1700
Town Administrator

Gordon Clark, Vice-Chairman

Cindy King, Clerk
Office (978) 597-
Fax (978) 597-1719

SELECTMEN'S MEETING AGENDA
DECEMBER 13, 2016 - 6:00 P.M.
Selectmen's Meeting Chambers

ATTACHMENT - RENEWAL LICENSES

RESTAURANT – ALL ALCOHOLIC

Chung Wai Yu	Season's Palace Inc., dba YEE's Village	350 Main Street
Mike Far Liang	Gourmet House dba Panda Wok	18 Main Street
Albert S. Mariano, Jr.	Bailey's Bar & Grille, LLC	18 Main Street
Robert Dickhaut	Townsend House Restaurant	2 Depot Street
Pamela Mariano	Baily's On The Green	40 Scales Lane

RESTAURANT – WINE & MALT

Nancy Pappas	Patriot Pizza	24 Main Street
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PACKAGE STORE – ALL ALCOHOLIC

Chanchetha Un	Chanchetha Corp., dba The Wine Nook	18 Main Street
Patel Rajitaben	dba Townsend Package Store	224 Main Street
Girish Patel	dba Old Brick Store	440 Main Street

CLUB – ALL ALCOHOLIC

Terri Roy	V.F.W. Post #6538	491 A Main Street
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COMMON VICTUALLER

Chung Wai Yu	Season's Palace #3, Inc dba YEE's Village	350 Main Street
Mike Far Liang	Gourmet House dba Panda Wok	18 Main Street
Girish Patel	dba Old Brick Store	440 Main Street
Gregory C. Frediani	Townsend Pizza, Inc.	237 Main Street
Thomas Panagiotes, Jr	The Ice Cream Factory	7 Elm Street Circle
Steve Catalano	Courtney Donuts LLC dba Dunkin Donuts	17 Elm Street

Frank J. Catalano Street	F.J. Enterprises, Inc. dba Dunkin Donuts	28 Main
Nancy Pappas	Patriot Pizza & Subs	26 Main Street
Mohamed Eldardir	dba Gourmet Donuts	210 Main Street
Terrance McNabb	McNabbs Pharmacy	233 Main Street
Ashraf Soliman	Pizza Pizzaz	18 Main Street
Michelle Wagner Street	Energy North dba Haffners	197 Main
Judy Knapp Street	dba Hannaford Brothers Inc	18 Main
Nicholas Koutsoufis	dba Sophia's Pizza	220 Main Street
Albert S. Mariano, Jr.	Bailey's Bar & Grille, LLC	18 Main Street
Terri Roy	V.F.W. Post #6538	491 A Main Street
Ronald Kirwood	Grovercare, Inc.	27 Main Street
Pamela Mariano	Bailey's On The Green	40 Scales Lane
Robert Dickhaut	Townsend House Restaurant	2 Depot Street
Glen Shephard	Cherry Hill Ice Cream Too	53 Main Street
Kiesten Pacaro	Cliff's Café & Catering	266 Main Street
Kenneth Saucier	South Fitchburg Hunting & Fishing	60 Warren Road
Katie Phelan	dba Mr. Mikes	238 Main Street
David Yee	dba McDonalds	21 Main Street
Paul Harris	Townsend Rod and Gun Club	46 Emery Road
Dimple Desai	dba Subway	18 Main Street

WEEKLY ENTERTAINMENT

Chung Wai Yu	Season's Palace #3 dba YEE's Village	350 Main Street
Albert S. Mariano, Jr.	Bailey's Bar & Grille	18 Main Street
Terri Roy	V.F.W. Post #6538	491 A Main Street
Pamela Mariano	Bailey's On The Green	40 Scales Lane
Robert Dickhaut	Townsend House Restaurant	2 Depot Street

SUNDAY ENTERTAINMENT

Chung Wai Yu	Season's Palace #3 dba YEE's Village	350 Main Street
Albert S. Mariano, Jr.	Bailey's Bar & Grille, LLC	18 Main Street
Terri Roy	V.F.W. Post #6538	491 A Main Street
Pamela Mariano	Bailey's On The Green	40 Scales Lane

CLASS I

Thomas J. Cleary	Townsend Sales & Service, Inc	340 Main Street
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CLASS II

William Baro/Jamie Baro	W.Baro Enterprises	345 Main Street
Glen D. Shepherd	dba Shepherd Sales & Service	55 Main Street

Richard Koivu
Road
Joseph Shank

Country Auto Sales
Harbor Auto Body

118 bayberry Hill
98 Main Street

CLASS III

Carl Cerullo
Glen Shepherd

dba MJS Metals
dba Joe's Auto Body

60 Turnpike Road
55 Main Street

Additional renewals will be added if received prior to the